

**Wachusett Regional School District
and the
Wachusett Regional Education Association, Inc.**

**Memorandum of Agreement
Special Education Changes in Procedures**

The undersigned, Darryll McCall, Ed.D, Superintendent of Schools for the Wachusett Regional School District, hereinafter the "District" and Heidi Lahey, President, Wachusett Regional Education Association, Inc. hereinafter the "WREA", do hereby agree as follows:

1. The District and the WREA agree that the following changes in practice are being piloted by some WREA members across the District for the 2019-2020 school year only:
 - a. Writing of consents and NIs to evaluate by case managers/liaisons
 - b. Printing, copying and mailing/sending of consents to evaluation from schools to parent/guardians
 - c. Scanning signed consents and emailing all providers to inform of testing timelines
 - d. Developing draft goals/objectives grids prior to TEAM meetings
 - e. Completion of additional forms (Medicaid Evaluation form, Service Authorization Form, Treatment Plan, Therapy Note/Record of Service) to support the billing for Medicaid reimbursement for eligible students

2. Between May 1 and June 1, 2020, there shall be a survey created jointly to be taken by all WREA members who implemented any of the changes above for the purposes of evaluating the time/resources required within the work day for their completion. Any extension of this agreement shall be negotiated between the WREA and the District. Negotiations shall commence on or before June 15, 2020.

Dated this 7 day of January 2020.



Darryll McCall, Ed.D.
Superintendent of Schools
Wachusett Regional School District



Heidi Lahey
President
Wachusett Regional Education Association, Inc.