

**Wachusett Regional School District
and the
Wachusett Regional Education Association, Inc.**

Memorandum of Agreement COVID-19 Closure/Extended School Year (ESY)

Pursuant to the provisions of Chapter 150E of the General Laws of Massachusetts, this Memorandum of Agreement is made and entered into by the Wachusett Regional School District (hereinafter, "District") and the Wachusett Regional Education Association (hereinafter, "Association").

WHEREAS, in connection with the public health emergency associated with the COVID-19 outbreak, Massachusetts Governor Charlie Baker has altered school operations for educational purposes, resulting in the closure of all schools in the Wachusett Regional School District,

Therefore, the Wachusett Regional School District and the Wachusett Regional Education Association hereby agree to the following for the period of ESY 2020:

The District and Association agree that it is for the mutual benefits of the community and the members of the Association to take preventative measures to combat infection and mitigate personal risk.

1. The District and the Association mutually agree to encourage members who are showing symptoms of COVID-19, exposed to COVID-19, identify themselves as high-risk as defined by the Centers for Disease Control and Prevention, or are so advised by their medical providers, to remain home and seek medical treatment as necessary. Such encouragement will be sent via email and posted in common areas.
2. For the duration of this agreement, staff will not be required to produce documentation of illness from a medical provider. If a member is feeling ill and unable to perform their duties, they shall inform the assigned ESY administrator via email as soon as possible.
3. Subject to state and federal law, the District will share with the Association non-confidential information in its possession relating to confirmed cases of COVID-19 which occur in a Wachusett Regional School District employee or student.
4. The parties agree to begin ESY remotely. If the required staffing, protective equipment, safety protocols and training cannot be established during the summer, the District will continue to provide ESY remotely. The District and the Association shall continue to meet to come to agreement on the requirements prior to in-person ESY starting in schools or at home. This includes but is not limited to: a determination on which students will attend in-person ESY, training on the appropriate use of PPE, the availability of appropriate PPE for educators and students, protocols for transportation issues that members engage in, protocols for toileting of students that are in need, protocols on appropriate restraint in this environment, the education of students on safety protocols and training on the above items. All trainings and meetings will take place within the educators contracted school day.

***ABA Teacher Responsibilities MODIFIED FOR ESY**

- Connect with families and/or students who have elected to participate in remote ESY as needed via email, phone, video chat, etc. as determined by educator in consultation with ABA PA and family, teachers will provide feedback on student work done at home in the form of parent consult via email as appropriate.

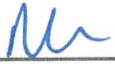
Memorandum of Agreement COVID-19 Closure/Extended School Year (ESY) (continued)

- Set clear expectations for students
- Respond to all emails promptly, at least within 24 hours Monday through Thursday.
- Share office hours with students and/or families. Office hours can be used to respond to student questions and to be available to support students.
- Remain accessible to students, parents, caregivers, colleagues and administrators within the contractual workday
- Communicate/collaborate with colleagues as needed
- Communicate/collaborate with administrators as needed
- Create remote learning activities to support skill maintenance and acquisition of IEP Goals and Objectives on an as-needed basis for students on their caseload
- Document services being offered to students who have elected to participate in remote ESY via email regarding modified remote learning activities that address specific goals and objectives from the student's IEP.
- As required, provide home consultation remotely with parents and District-wide BCBA to fulfill parent training as described in individual students service delivery grids
- Provide remote consultation to District paraprofessional staff for teletherapy offered by the District, which may be attended by District administrators such as the District-wide ABA Coordinator or District-wide BCBA.
- Create schedules with input from parents/guardians for students and ABA PA for delivery of services to students
- Create lessons for the ABA PAs to implement with students
- ABA teachers will participate in one lesson per student per week for students in the educators classroom
- Consult with ABA PAs on case management responsibilities for students

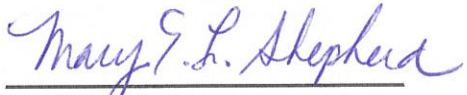
*Related Service Provider (OT/PT) Responsibilities MODIFIED FOR ESY

- Set clear expectations for students
- Respond to all emails promptly, at least within 24 hours during contractual work week
- Remain accessible to students, parents, caregivers, colleagues and administrators within the contractual workday
- Communicate/collaborate with colleagues as needed
- Communicate/collaborate with administrators as needed
- Create remote learning activities to support skill maintenance and acquisition of IEP Goals and Objectives on an as-needed basis for students
- Document services being offered to students who have elected to participate in remote ESY via email regarding modified remote learning activities that address specific goals and objectives from the student's IEP.
- Create schedules with input from parents/guardians for students for delivery of services

Dated this 30th day of July 2020.



Darryll McCall, Ed.D.
Superintendent of Schools
Wachusett Regional School District



Mary E. Lampron-Shepherd
President
Wachusett Regional Education Association, Inc.